

**Position Available:** Substitute Teacher

**Classification:** Part-time, Seasonal?

**Hobson School** ([www.hobsonschool.org](http://www.hobsonschool.org)) seeks substitute teachers to support our Preschool and Parent-Child classes. Hobson's mission is to provide a play-based education of the highest quality, and create a supportive community in which children, parents, and teachers flourish. Our school's wooded setting provides a unique opportunity for children to learn through play in both the indoor and outdoor environment. As a cooperative school, teachers and parents cultivate a true partnership and support each other with the ultimate goal of providing the very best preschool experience for young children.

This position is an excellent opportunity for a person who is: experienced in working with both parents and children; passionate about play, knowledgeable of child development and best practices in early learning; a keen observer and skilled facilitator of social/emotional development; a strong communicator; reliable, cooperative, positive, flexible, caring, patient, and playful presence in a classroom setting.

### **Principal Job Duties and Responsibilities**

- Provide a warm and nurturing environment that reflects Hobson's philosophy and promotes children's physical, emotional, social and intellectual growth.
- Carry out necessary daily tasks and responsibilities in place of the Teacher whose absence is being substituted.
- Review and implement play-based lessons prepared by the absent teacher, including regular routines and procedures.
- Foster socialization, learning through play, and connecting children with nature.
- Provide children with support for their growth and independence, assisting with important milestones such as separation, toilet learning, and self-care.
- Communicate with parents, and maintain good relationships with Hobson's Director and teachers.
- Follow Hobson School's guidelines as set forth by the Member and Staff Handbook, Personnel Policies, Department of Child and Family Services and the Health Department licensing regulations.
- Must complete all personnel requirements as indicated by the Department of Child and Family Services including but not limited to; completing background checks, providing records of physical examination, tracking professional development hours, and completing various training as required by the Department.
- Have a willingness to do daily housekeeping in order to maintain a clean and safe environment.
- Maintain confidentiality and professionalism at all times; serve as a representative and ambassador for Hobson School.

Hobson School is a non-discriminatory organization. It is the policy of Hobson School to maintain an environment in which all individuals are treated with dignity and respect. The School prohibits discrimination in its educational programs, activities, services or benefits against any student, member, or employee on account of race, color, national origin, gender, religious beliefs, marital status, disability, sexual orientation, age, or any other class or characteristic protected by law.

**Essential Functions**

- Should enjoy interacting with young children and working on a team.
- Should possess a strong command of positive guidance.
- Should enjoy being outdoors in all seasons and weather.
- General ability to physically participate in the school's program, including the ability to climb stairs, move quickly and smoothly on a variety of terrain, position body at the level of the child, and lift approximately 40 lbs.
- Must be able to clearly and effectively communicate with children, parents, and parallel staff.
- Must be able to observe children by sight and sound.

**Hours:** As needed; Monday - Friday 8:15 am - 11:30 am & 12:30 pm - 3:15 pm

**Qualifications:** Demonstrated experience working with young children and families; Associate's Degree preferred.

Must

meet the general requirements of personnel as mandated by the Department of Child and Family Services.

**To Apply:** Please submit a letter of interest and resume to [director@hobsonschool.org](mailto:director@hobsonschool.org) or, if you have additional questions, contact us by email or by phone at 630.420.8220.

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